





JOHN HUGHES
HELEN STEPHENSON
PAUL DUMMETT

Contents

Unit	Grammar	Vocabulary	Real life (functions)	Pronunciation
Lifestyle pages 9–20	present simple adverbs and expressions of frequency present simple and present continuous	everyday routines wordbuilding: collocations with do, play and go word focus: feel medical problems	talking about illness	/s/, /z/ or /ız/ one or two syllables?
VIDEO: My local park	k page 18 ▶ REVIEW p	page 20		
Competitions pages 21–32	verbs for rules -ing form	sport wordbuilding: suffixes word focus: <i>like</i>	talking about interests	/ŋ/ silent letters
VIDEO: Mongolian h	orse racing page 30 > I	REVIEW page 32		
Transport pages 33-44	comparatives and superlatives as as comparative modifiers	ways of travelling transport nouns wordbuilding: compound nouns transport adjectives transport verbs taking transport	going on a journey	than sentence stress intonation
VIDEO: Indian Railwa	ays page 42 ▶ REVIEW	V page 44		
Challenges pages 45–56	past simple past continuous and past simple	risks and challenges personal qualities wordbuilding: verbs and nouns	telling a story	/d/, /t/ or /ɪd/ was/were intonation for responding
VIDEO: A microadver	nture page 54 ▶ REVII	EW page 56		
The environment pages 57–68	quantifiers articles: <i>alan, the</i> or no article	materials recycling results and figures word focus: <i>take</i>	phoning about an order	/ðə/ or /ðiː/ sounding friendly
VIDEO: Recycling Ca	iro page 66 ► REVIEW	page 68		
Stages in life pages 69–80	to + infinitive future forms: going to, will and present continuous	life events describing age celebrations word focus: <i>get</i> wordbuilding: synonyms	inviting, accepting and declining	/tə/ contracted forms emphasizing words
VIDEO: Steel drums	page 78 ▶ REVIEW pa	ge 80		

Listening	Reading	Critical thinking	Speaking	Writing
someone talking about a national park near a city a radio interview about long life	a quiz about how well you sleep an article about centenarians an article about how nature is good for you	giving examples	finding out about lifestyle your current life making a town healthier	text type: filling in a form writing skill: information on forms
someone describing an Ironman competition three people talking about competitive sports	an article about crazy competitions an article about female wrestlers in Bolivia	reading between the lines	explaining the rules of a competition talking about your sport preferences your opinions about Olympic sports	text type: an advert or notice writing skill: checking your writing
someone describing a photo of a woman travelling by train in India two people discussing the pros and cons of types of transport a documentary about animal transport	an article about solutions to transport problems an article about the fate of the rickshaw in Kolkata	opinions for and against	talking about and comparing journeys advice on transport a presentation about a pedicab company	text type: notes and messages writing skill: writing in note form
a caver talking about his hobby an impossible decision	an article about adventurers an article about different types of challenges	looking for evidence	asking about your past events you remember telling a story	text type: a short story writing skill: structure your writing
extract from a documentary about a house of recycled materials news about environmental projects	an article about e-rubbish an article about a boat made of plastic bottles, the <i>Plastiki</i> an online order	close reading	recycling where you are general knowledge quiz changing attitudes and behaviour	a quiz text type: emails writing skill: formal words
differences between the generations a news item about Mardi Gras	an article about how a couple changed their life an article about how Mardi Gras is celebrated around the world an article about coming- of-age ceremonies	analysing the writer's view	plan the trip of a lifetime planning a celebration describing annual events	text type: a description writing skill: descriptive adjectives

Unit	Grammar	Vocabulary	Real life (functions)	Pronunciation
Work pages 81–92	present perfect and past simple present perfect with for and since prepositions of place and movement	language to describe jobs jobs wordbuilding: suffixes parts of a building word focus: <i>make</i> or <i>do</i> job adverts	a job interview	intrusive /w/
VIDEO: My working	life page 90 ▶ REVIEW	V page 92		
Technology pages 93–104	zero and first conditional defining relative clauses	internet verbs wordbuilding: dependent prepositions instructions	finding out how something works	linking
VIDEO: Ancient lang	uages, modern technology	page 102 REVIEW page	age 104	
Holidays pages 105–116	past perfect simple subject questions	holiday collocations wordbuilding: -ed / -ing adjectives word focus: place	requesting and suggesting	'd number of syllables /ਹੇਤੁə/
VIDEO: Living in Ver	nice page 114 REVIE	W page 116		
10 Products pages 117–128	the passive (present and past simple) used to	wordbuilding: word forms describing design websites	giving your opinion	stress in different word forms /s/ or /z/
Video: Wind turbines	page 126 ► REVIEW	page 128		
History pages 129–140	reported speech reporting verbs (say and tell)	wordbuilding: verb + preposition communication ancient history word focus: <i>one</i>	giving a short presentation	pausing
VIDEO: The Golden	Record page 138 ▶ RE	VIEW page 140		
12 Nature pages 141–152	second conditional anywhere, everyone, nobody, something, etc.	extreme weather nature word focus: <i>start</i>	finding a solution	would / wouldn't / 'd
VIDEO: Cambodia ar	nimal rescue page 150 >	REVIEW page 152		

COMMUNICATION ACTIVITIES page 153 ► GRAMMAR SUMMARY page 156 ► AUDIOSCRIPTS page 181

Listening	Reading	Critical thinking	Speaking	Writing
a description of a job in a steel factory an interview with a scientist two people giving instructions	an article about new jobs in an area an article about modern- day cowboys	analysing comparisons in a text	describing past experiences giving directions job satisfaction a job interview	text type: a CV writing skill: missing out words in CVs
a documentary about the importance of technology a science programme about a new invention	an explorer's blog an article about biomimetics	the writer's sources	planning a trip important inventions design an invention for everyday life favourite technology	text type: a paragraph writing skills: connecting words
three people talk about their holidays an interview with a tour guide	a holiday story an article about the two sides of Paris	the author's purpose	a story about a holiday planning the holiday of a lifetime a place you know	text type: an email requesting information writing skill: formal expressions
a description of a producer and his products a programme about a product from the past	an article about some famous logos an article about having less 'stuff'	fact or opinion?	some famous products talk about things you used to do in the past using less stuff planning a new website	text type: a review writing skill: giving your opinion
a historian talking about Scott's hut at the Antarctic a message in a bottle	the history of video gaming an article about stealing history	emotion words	planning a time capsule opinions about games reporting a message a museum in your town	a message in a bottle text type: a biography writing skill: punctuation in direct speech
a description of a photo and the life of a storm chaser a documentary about a photographer	an article about a science blog an article about Jane Goodall	close reading	hopes and dreams questions with <i>any</i> interview questions	text type: an article writing skill: planning an article

Life around the world – in 12 videos







Learn what it's like to live in Venice.

Unit 4 A microadventure

Unit 2 Mongolian horse racing

Horse racing at a Mongolian festival.

Unit 8 Ancient languages, modern technology



Find out how technology is being used to record and preserve disappearing languages.

Mongolia

Croatia

Egypt

India

Unit 5 Recycling Cairo

Two friends spend 24 hours in Croatia

Find out how recycled objects are used in Cairo.

on a microadventure.

ambodia

Unit 12 Cambodia animal rescue

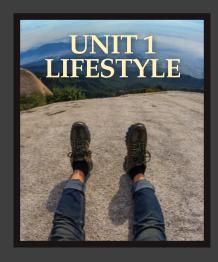


Rescuing victims of illegal animal poaching in Cambodia.

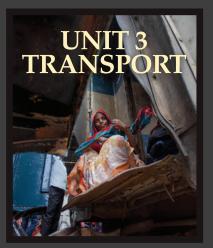
Unit 3 Indian Railways

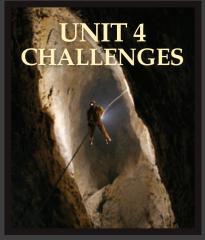


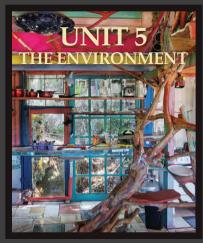
Learn more about the Indian railway system.

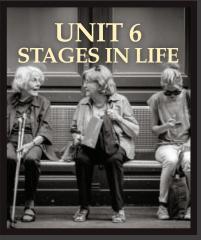


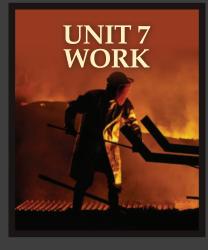


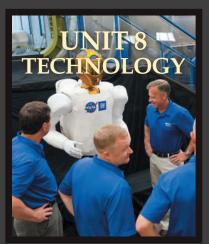


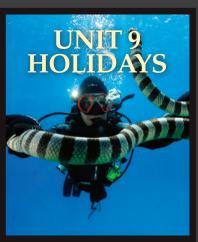




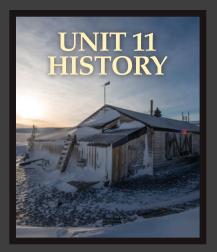


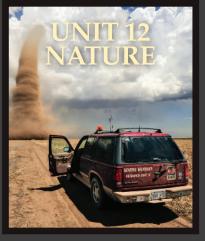












Unit 1 Lifestyle



FEATURES

10 How well do you sleep?

Complete a questionnaire about sleep

12 The secrets of a long life

How can you live to be one hundred?

14 Nature is good for you

Nature and health

18 My local park

A video about everyday life in an English park

- 1 Describe the place in the photo. How do you think the person feels?
- 2 Listen to a description of the place in the photo. Answer the questions.
 - 1 Where is Bukhansan National Park?
 - 2 How many people visit it every year?
 - 3 Why do they go there?
- **3** Work in pairs. Look at the activities in the box. Which activities do you often do? When do you do them? Tell your partner.

cycle through the countryside do sport and exercise chat on social media cook a meal go clubbing go for long walks go jogging play computer games play a musical instrument read books watch videos

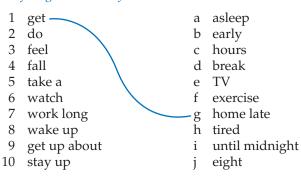
I often go for long walks in the evening.

1a How well do you sleep?

Vocabulary everyday routines

1 Work in pairs. Match the two parts of the expressions for everyday routines. Then describe your typical day using some of the expressions.

I often get home late from work ...



Reading

2 Read the questionnaire about sleep habits and lifestyle. Answer the questions. Then work in pairs and compare your answers.

3 Turn to page 153 and find out what your answers say about your lifestyle.

Grammar present simple and adverbs of frequency

- **4** Look at these sentences from the questionnaire. Match the sentences (1–2) with their uses (a–b).
 - 1 I work long hours and get home late.
 - 2 The average human needs around eight hours of sleep per night.
 - a to talk about things that are always true
 - b to talk about habits and routines

▶ PRESENT SIMPLE

I/you/we/they sleep he/she/it sleeps
I/you/we/they don't sleep he/she/it doesn't sleep
Do I/you/we/they sleep ... ? Does he/she/it sleep ... ?

For further information and practice, see page 156.



1 Do you often feel tired?

- A No, I never feel tired during the day.
- **B** I sometimes feel tired after a long day at work.
- C All the time! I'm always ready for bed.
- 2 How many hours do you usually sleep at night?
 - A Between seven and eight hours.
 - B More than nine. I rarely stay up late.
 - C Fewer than six.

3 Before I go to bed, I often:

- A watch TV or read a book.
- B do some exercise.
- C do some work.

- 4 At the weekend, I:
 - A usually sleep the same amount as any other day.
 - **B** sometimes sleep for an extra hour or two.
 - C always sleep until midday! I never get up early.
- 5 How often do you wake up in the middle of the night?
 - A I never wake up before morning.
 - **B** I rarely wake up more than once, and I usually fall asleep again quite quickly.
 - **C** Two or three times a night.

6 Are you often tired during the day?

- A No, I'm never tired at work.
- B Sometimes, so I take a nap after lunch. After that I'm ready for work again.
- C Always! That's because I work long hours and get home late.

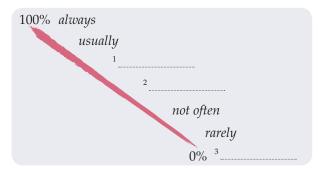
5 Look at the grammar box. Complete the article about sleep with the present simple form of the verbs.

The secrets of sleep Why 1 do we sleep (we / sleep)? From birth, we ² (spend) a third of our lives asleep, but scientists still ³_____ (not / know) exactly why. ___(we / have) problems sleeping? In modern society, many adults 5 (not / get) the seven or eight hours sleep they need every night. We ⁶ (work) long hours and we rarely ⁷ (go) to bed at sunset. Why 8 _____ (we / sleep) differently? (depend) on the time of year and also our age. Teenagers usually 10 (need) more sleep than adults. Lots of elderly people 11 (not / sleep) longer than four or five hours at night, but they often 12_____(take) naps during the day.

- **6** Pronunciation /s/, /z/ or /ız/
- a Listen to the endings of these verbs. Is the sound /s/, /z/ or /Iz/?

1	feels /z/	5	goes
2	needs	6	dances
3	watches	7	does
4	sleeps	8	works

- b 3 Listen again and repeat the verbs. Think about how you say the endings.
- **7** Discuss the questions.
 - 1 What time do you and your friends normally get up? How late do you stay up?
 - 2 Does anyone in your family ever take a nap in the afternoon?
 - 3 How does this change during the year?
 Do people sleep longer in the summer or in the winter?
- **8** Look at the list. Then underline the adverbs of frequency in the questionnaire and write the adverbs in the list.



ADVERBS and EXPRESSIONS OF FREQUENCY

She's usually late for work.

I often wake up at seven.

Do you often wake up in the night?

She wakes up two or three times a night.

Every month I visit my grandparents.

For further information and practice, see page 156.

- **9** Look at the grammar box. Notice the position of the adverbs and expressions of frequency in the sentences. Then choose the correct options to complete the rules (1–2).
 - 1 An adverb of frequency goes *after / before* the verb *to be,* but it normally goes *after / before* the main verb.
 - 2 An expression of frequency (e.g. twice a week) usually goes at the beginning / in the middle or at the end of a sentence.
- **10** Put the adverb or expression in brackets in the correct place in the sentence. Sometimes there is more than one correct answer.

always

1 My brother plays tennis on Saturday mornings. (always)

- 2 We eat out at a restaurant. (about once a month)
- 3 I take a bus to school. (every day)
- 4 She is at home in the middle of the day. (rarely)
- 5 They go on holiday. (twice a year)
- 6 Are you late for work? (often)

Speaking Ife

- **11** Work in pairs. Find out about your partner's habits. Ask questions with *How often* ...? and these ideas. Answer using an adverb or expression of frequency.
 - A: How often do you eat out? B: About once a month.

be late for work/college take public transport eat out in restaurants check your phone for messages play board games go on holiday check your emails be stressed at work

- **12** Work in groups. Prepare a questionnaire about lifestyle for another group. Start each question with *How often* ...? *Are you often* ...? or *Do you often* ...? and offer three choices of answer (A, B or C).
- **13** Work with another group and ask your questions from Exercise 12. Tell the class about the other group's answers.

1b The secrets of a long life

Reading

1 Who is the oldest person you know? How old is he or she? How healthy is their lifestyle?

My grandfather is the oldest person I know. He's 83 and still plays golf.

- **2** Work in pairs. Read the article *The Secrets of a Long Life*. Answer the questions.
 - 1 Where is Okinawa Island?
 - 2 Why is Okinawa famous?
 - 3 What kind of food do the people eat?
 - 4 Which of their activities do you do? *I don't go fishing but I do gardening.*

Wordbuilding collocations with do, play and go

WORDBUILDING collocations with do, play and go

We use certain nouns with certain verbs. These are called collocations.

go fishing NOT do fishing or play fishing

For further practice, see Workbook page 11.

3 Look at the wordbuilding box. Read the article again and find the collocations with *do*, *play* and *go*. Complete the table.

Do	Go	Play
	fishing	

4 Add these activities to the table in Exercise 3. Use a dictionary if necessary. Then think of one more activity for each verb.

cards hiking homework nothing running shopping tennis the piano yoga football karate surfing

5 Work in pairs. Tell your partner about people you know using the collocations in the table.

My brother does karate. He's a black belt.



Listening

- 6 Listen to a radio interview with photographer David McLain. Tick the topics the speakers talk about.
 - the age of men and women
 - family life
 - 3 sleep
 - 4 food
 - exercise
- 7 Listen again. Are the sentences true (T) or false (F)?
 - 1 David McLain is travelling to different countries.
 - 2 He's talking to the radio presenter in the
 - 3 In Sardinia, men don't live the same number of years as women.
 - 4 Sardinian families often eat together.
 - 5 David says life in Sardinia is less stressful than in other places.
 - 6 Younger people are eating more unhealthy food and they aren't doing much exercise.
- **8** Think about the lifestyle of people in your country. Is it similar to the lifestyle in Sardinia? How traditional is your country? Tell the class.

Grammar present simple and present continuous

- **9** Look at the sentences from the interview. Which two sentences use the present simple? Why?
 - 1 Well, one man is trying to answer these questions and that man is photographer David McLain.
 - 2 He's speaking to us right now on the phone.
 - 3 Men live to the same age as women.
 - 4 Every Sunday the whole family eats a big meal together.
 - 5 Also, young people are moving to the city these days, so they are doing less exercise because of their lifestyle.
- **10** The three other sentences in Exercise 9 use the present continuous. How do you form the present continuous?
- **11** We use the present continuous to talk about something happening now or around now. Match the three present continuous sentences in Exercise 9 with the specific uses (a–c).
 - a to talk about a changing situation
 - to talk about something happening around now, but not necessarily at this exact moment
 - to talk about something actually in progress

PRESENT CONTINUOUS

I'm speaking you/we/they're speaking he/she/it's speaking

I'm not travelling

you/we/they aren't travelling he/she/it isn't travelling

Am I working?

Are you/we/they working?

Is he/she/it working?

For further information and practice, see page 156.

12 Complete the sentences with the present simple or present continuous form of these verbs.

not / do not / eat go check learn play read spend

- 1 We <u>'re learning</u> a new language at the moment.
- My friends and I often _____time at each other's houses.
- Can you wait a moment? I _____my emails.
- How often ______ you _____ to the gym?
- a really interesting book at the Ι moment.
- Currently, a friend of mine _____ sweets and he says he feels healthier.
- I'm nearly eighty, but I _____ any exercise!
- More old people _____computer games these days. It isn't just the young people.

Speaking If my life

- **13** Write pairs of questions. Use the present simple in one question, and the present continuous in the other.
 - a How / usually spend your free time? How do you usually spend your free time?
 - b / you / do / much sport these days? Are you doing much sport these days?
 - 2 a / often / read novels?
 - b / read / any good books at the moment?
 - a Where / normally go on holiday?
 - b Where / plan to go this year?
 - a / speak / any other languages?
 - b / learn / any new languages?
- **14** Work in pairs. Ask and answer your questions from Exercise 13.

1c Nature is good for you

Reading

- 1 Look at the photo. Where is the woman? What can she see?
- **2** Read the article. Match the topics (a–c) with the paragraphs in the article (1–3).
 - a how much time we spend outdoors
 - b making nature part of city life
 - c studies by doctors
- **3** Read the article again. Answer the questions.
 - 1 What do most people think about nature?
 - 2 What is the main change in how people spend their time?
 - 3 What is happening at national parks in Canada?
 - 4 After the maths test, where did some people look at nature?
 - 5 In Toronto, where did healthier people live?
 - 6 What are they going to build in Dubai?
 - 7 Where can children study in Switzerland?
 - 8 In South Korea, how many people visit the new forests every year?

Word focus feel

- **4** Underline three phrases with *feel* in the first paragraph of the article. Match the phrases to the uses (1–3).
 - 1 to talk about your emotions or health
 - 2 to talk about wanting to do something
 - 3 to talk about an opinion
- **5** Complete the questions with these words.

better like	that	
,	usually feel	doing
after a day a 2 Do you feel Why? / Why	nature	is good for us?
3 After a diffic	cult day, what makes in the evening?	you feel
	It the evening.	

- **6** Work in pairs. Take turns to ask and answer the questions from Exercise 5.
 - A: What do you usually feel like doing after a day at
 - B: Going for a run in my local park and then eating dinner. Sometimes I go out and meet friends.

Critical thinking giving examples

- **7** When writers give an opinion in an article, they often support the idea with examples. Look at these sentences from paragraph 1. Which sentence has the main idea? Which sentences give examples?
 - a For example, the number of visitors to Canada's national parks is getting lower every year.
 - b Humans are spending more time inside and less time outside.
 - c And in countries such as the USA, only 10% of teenagers spend time outside every day.
- **8** Read paragraphs 2 and 3 of the article. Find the sentence with the main idea and sentences with examples. Underline the words and phrases for giving examples.
 - <u>For example</u>, the number of visitors to Canada's national parks is getting lower every year.
- **9** Complete these sentences in your own words. Use examples from your own life. Then tell your partner.
 - 1 I relax in my free time in different ways. For example, ...
 - 2 My home town has some places with trees and nature, such as ...
 - 3 There are some beautiful national parks in my country. A good example is ...

Speaking Zmy life

- **10** Work in groups of four. Imagine your town has some money to make people's lives healthier. Look at the ideas below and think of one more.
 - one hundred new trees in the town
 - a 400-metre running track in the park
 - a new park with a children's play area
 - two cycle paths across the town
 - a bridge across the river with a garden
- **11** Discuss the ideas in your group and choose the best idea. Give reasons and examples.
 - I think cycle paths are a good idea because cycling is good for your health and good for the environment.
- **12** Present your idea to the class. Then compare your ideas. Try to agree on the best idea.



6

How do you feel about nature? After spending hours indoors, do you often feel like going outside for a walk? Or if you work for hours at your office desk, do you feel better when you take a break and visit your

- 5 local park? Most people think that nature is good for us; it's good for our bodies and good for our brains. However, humans are spending more time inside and less time outside. For example, the number of visitors to Canada's national parks is getting lower every
- year. And in countries such as the USA, only 10% of teenagers spend time outside every day. Many doctors feel that this is a problem in the twenty-first century, and that it is making our physical health worse.

As a result, some doctors are studying the connection between nature and health: one example of this is the work of Dr Matilda van den Bosch in Sweden. The doctor gave people a maths test. During the test, their heart rate was faster. After the test, one group of people sat in a 3D-virtual-reality room for fifteen minutes with pictures and sounds of nature. Their heart rates were slower than people's in the other group.

The virtual contact with nature helped them feel more relaxed. Another good example of how nature is good for health comes from Canada. In Toronto, researchers studied 31,000 people living in cities. Overall, they found that healthier people lived near parks.

Because of studies like these, some countries and cities want nature to be part of people's everyday life. In Dubai, for example, there are plans for a new shopping mall with a large garden so shoppers can relax outside with trees, plants and water. In some countries such as Switzerland, 'forest schools' are popular; schoolchildren study their subjects in the forests and do lots of exercise outside. And South Korea is another good example: it has new forests near its cities and around 13 million people visit these forests every year. So after building cities for so long, perhaps it's now time to start rebuilding nature.

heart rate: the speed of the human heart (number of heart beats per minute)

25

30

1d At the doctor's

Vocabulary medical problems

1 Look at the pictures. Match the people (1–8) with the medical problems (a-h).



- b I've got backache.
- c I've got a runny nose.
- d I've got earache.
- e I've got stomach ache.
- f I've got a temperature.
- g I've got a sore throat.
- h I've got a bad cough.
- **2** What do you do when you have the problems in Exercise 1? Choose the best option (1–3) for each problem. Work in pairs and compare your ideas.
 - 1 I go to bed.
 - 2 I take medicine or pills.
 - 3 I go to the pharmacy or see my doctor.

3 Pronunciation one or two syllables?

a Listen to these words. Which words have one syllable? Which words have two? Underline the stressed syllable in the two-syllable words.

ache headache ear earache stomach throat cough

b 1 Listen again and repeat.

Real life talking about illness

- 4 \(\bigsize 8\) Listen to two conversations, one at a pharmacy and one at a doctor's. What medical problems does each person have?
- 5 \(\bigcap 8\) Listen again and write the number of the conversation (1–2) next to the medical advice.
 - a Take this medicine twice a day. 1
 - Go to bed.
 - Drink hot water with honey and lemon.
 - d Take one pill twice a day.
 - Buy cough sweets.
- Match the beginnings of the sentences (1–9) with the endings (a–i). Use the expressions for talking about illness to help you.
 - Have you got a -
 - You should take
 - It's good for
 - Try drinking
 - 5 Why don't you
 - I've got
 - Do you feel
 - 8 You need
 - If you still feel ill,

- a this medicine.
- buy some cough sweets?
- c earache.
- d then come back and see me again.
- e a sore throat.
- f hot water with honey and lemon.
- temperature?
- h sick at all?
- to take one of these pills.

TALKING ABOUT ILLNESS

Asking and talking about illness

I don't feel very well.

I feel sick/ill. / Do you feel sick/ill?

Have you got a temperature?

How do you feel?

Giving advice

You need to / You should take this medicine.

Why don't you buy some cough sweets?

It's good for stomach ache.

Try drinking hot tea.

If you still feel ill, then come back and see me again.

7 Work in pairs.

Student A: You have a medical problem. Choose one of the problems from Exercise 1 and tell Student B what your problem is.

Student B: You are a pharmacist. Ask how Student A feels and give advice.

Then change roles and have a new conversation.

1e Personal information

Writing filling in a form

- 1 Work in pairs. Discuss these questions.
 - What kinds of forms do you sometimes fill in?
 - Think of a form you filled in. What information did you write?
- **2** Look at these forms. What is each form for?

A		
Title		Current occupation
First name		
Middle initial		
Surname		
Address		Do you smoke?
Postcode		Yes No
Gender		Current medications
DOB		
No. of dependents		
Country of origin		
First language		
Details of past surge	ery or operations	

ASSPORT NO.	PLACE OF BIRTH
NATIONALITY	MARITAL STATUS
QUALIFICATIONS (DEGREE, I	ETC.)
Have you visited this country	before? (If yes, give details)

3 Writing skill information on forms

- **a** Match the questions (1–7) with the headings on the forms in Exercise 2 where you write the information.
 - 1 Are you married, single or divorced? *marital status*
 - 2 Do you take any pills or medicine?
 - 3 How many children do you have?
 - 4 What country were you born in?
 - 5 What city/town were you born in?
 - 6 Who can we call in your family if you need help?
 - 7 What is the first letter of your middle name?
- **b** Look at the forms again. Answer these questions. Then check your answers on page 155.
 - 1 How many abbreviations can you find in the forms? What do they mean?

DOB = Date of birth

- 2 Under the heading *Title* on forms, we use the abbreviations *Mr*, *Mrs*, *Ms* and *Dr*. What do they mean?
- 3 Which form doesn't want you to write in lower-case letters?
- 4 Work in pairs. Design a form for new students at a language school.
 - List all the information you need about the students.
 - Then prepare the form.
- **5** Exchange your form with another pair. Use these questions to check their form.
 - Is their form easy to fill in?
 - Do you know what to write in each part?
 - Would you change anything on the form?